

BYLAWS
of the
ALASKA CHAPTER
of
THE NINETY-NINES, INC.
INTERNATIONAL ORGANIZATION OF WOMEN PILOTS

ARTICLE I - NAME

The name shall be the Alaska Chapter Ninety-Nines, also known as the Alaska Chapter 99s.

ARTICLE II - PURPOSE

- Section 1. To engage in strictly educational, charitable, and/or scientific activities and purposes, and particularly to promote aeronautical science by such means as is not inconsistent with the educational, charitable, and scientific purposes of the Organization.
- Section 2. The Chapter is not organized for profit, and no part of the earnings shall insure to the benefit of any member or officer except as compensation for services rendered or for necessary expenses actually incurred.
- Section 3. The Chapter shall engage in a program of activities designed to further the purposes of the Organization, within its jurisdiction, including, but not limited to, the scheduling of meetings of its membership. Such a program of activities shall be consistent with the constitutional purposes and adopted goals and objectives of the Organization and shall not include items of a partisan or political character.

ARTICLE III - MEMBERSHIP

- Section 1. The members of the Alaska Chapter Ninety-Nines shall be composed of the members of its chapter.
- Section 2. Requirements for Membership
- Any female citizen of any country shall be eligible for membership in the Alaska Chapter Ninety-Nines if she is of good character and in presenting her

Application meets the requirements of membership of The Ninety-Nines, International Organization of Women Pilots. Members of the Alaska Chapter Ninety-Nines shall hold the same classification of membership in the Chapter that they hold in The Ninety-Nines, International Organization of Women Pilots as stated in the International Bylaws.

Section 3. Transfer of Membership

A member who has changed her residence may transfer her membership by sending a request for transfer to International Headquarters or she may choose to retain her membership in the Alaska Chapter. A bonafide 99s member from any other chapter, section, or at-large may transfer her membership to the Alaska Chapter ninety-Nines but no member shall hold membership in more than one Chapter or Section at one time.

Section 4. Termination of Membership

- A. Any member who shall not have paid dues two (2) full calendar months after the last day of the member's anniversary month shall be dropped from the membership. Headquarters shall notify the delinquent member of the termination of her membership and the officers of the Section and Chapter of which she was a member shall be notified.
- B. The International Board of Directors may recommend the disqualification of an applicant, or may dismiss a member if they have cause to believe that she is of objectionable character, or by any act has brought discredit to Alaska Chapter Ninety-Nines, and if such action has been requested by a two-third vote of the Section or Chapter in which such member resides.
- C. In the event of termination of membership, the member concerned shall return all Alaska Chapter property (such as scrapbooks, memorabilia, fund raising products, et cetera) in her possession to the Chapter.

Section 5. Reinstatement of Membership

- A. Each application of reinstatement shall be considered as a new application.

ARTICLE IV - BOARD OF DIRECTORS

SECTION 1. The governing body of the Chapter shall be the Board of Directors, consisting of:

- A. The Officers of the Chapter.

B. Three Chapter Directors.

SECTION 2. No person shall be nominated, elected, or allowed to serve on the Board of Directors unless he or she holds current membership in The Ninety-Nines, Inc.

SECTION 3. In the event of a vacancy on the Board of Directors the remaining members of the Board of Directors shall have the power to appoint a Chapter member to fill the unexpired term of office.

SECTION 4. The Board of Directors shall manage all the affairs of the Chapter in accordance with the rules and regulations of The Ninety-Nines, Incorporated and the rules Governing Chapters of the Ninety-Nines”.

ARTICLE V - OFFICERS & DIRECTORS

Section 1. Officers

- A. The officers of the Chapter shall consist of Chair, Vice-Chair, Secretary and Treasurer. The Chapter shall have three additional Chapter Directors.
- B. Officers and Directors shall be active members in good standing.

Section 2. Duties of Officers and Directors

- A. The Chair shall be elected annually and preside at all meetings and the meetings of the Board of Directors; shall appoint Committees Chairs; shall carry out the collective wishes of the membership, and be their spokesman on matters of Chapter Policy. She shall perform such other duties as may, from time to time, be assigned to her by the Board of Directors.
- B. The Vice-Chair shall be elected annually and shall assist the Chair in the performance of her duties. She shall preside at meetings in the absence, resignation or removal from office of the Chair. The Vice Chair shall be responsible for arranging the tentative program of activities for the current administrative year, shall perform such other duties as assigned by the Chair or the Board of Directors.
- C. The Secretary, elected annually, shall keep an accurate account of all transactions of meetings, Prepare and review all correspondences, file all papers and documents pertaining to transactions of Alaska Chapter Ninety-Nines; and shall prepare and submit to the Ninety-Nines, Incorporated such reports that may be required.

- D. The Treasurer shall be elected biannually to serve a term of two years and shall control all monies due Alaska Chapter Ninety-Nines, and hold receipts for them. She shall make routine day to day business payments as approved by a quorum of the Board, but payments in excess of \$1,000 (one thousand dollars) must be approved by quorum of the membership at regular Alaska Chapter Ninety-Nines' meeting; she shall also prepare and submit to the Ninety-Nines, Incorporated such reports that may be required.
- E. Three members of the Chapter shall be elected annually to serve as Chapter Directors and shall be members of the Board of Directors which provides direction to the Chapter. Directors shall attend all Chapter and Board of Directors meetings and shall be prepared to present progress reports of any assignments when asked to do so.
- F. The Chair shall have authority to act in matters of business arising between meetings, not herein delegated to any other committee; shall control the policy of Alaska Chapter Ninety-Nines as decided by the membership; arrange for the investment of any funds of the organization as voted on by the membership; approve the place and time of the meetings; and give report of all business transacted during the month at the monthly regular meeting.
- G. A minimum of seven members of the Chapter shall be elected to serve as Officers and as Chapter Directors to provide direction to the Chapter. Each Director shall serve a one year term. Each Director shall attend all Chapter and Board of Directors meetings and shall be prepared to present progress reports of any assignments.
- H. Resignation. A Director or Officer may resign by submitting a written letter of resignation to the Board of Directors.
- I. Attendance Requirements. A Director's and or Officer's position on the Board of Directors shall be declared vacant in any of the following circumstances (within 12 consecutive months): (a) the Director has three unexcused absences from a meeting of the Board of Directors, (b) the Director has four absences in a row from meetings of the Board of Directors, or (c) the Director has six total absences from meetings of the Board of Directors. Exceptions will be granted only by a vote of two-thirds (2/3) of the Board members present at a duly constituted Board meeting.

Section 3. Election

- A. The Nomination Committee shall nominate individuals for the open officer and director positions at the regular meeting of the members in April. Members of the Chapter may also nominate individuals to run for election as officers and/or directors at the April meeting. Such nominations must be seconded by two members and have the nominee's consent.
- B. Officers and Directors shall be elected by a majority of vote of ballots.
- C. Directors shall serve for a term of one year but are not limited to the number of consecutive terms served.
- D. No officer shall serve more than two consecutive terms in the same office.
- E. Election of officers shall be held at the regular meeting in May of the Alaska Chapter Ninety-Nines.
- F. Ballots containing the names of the member candidates of the Alaska Chapter Ninety-Nines will be issued 30 days prior to the regular May meeting.

Section 4. Vacancy in Office

Vacancy in office may be filled by appointment by the Board of Directors between annual elections unless specified elsewhere in these Bylaws.

ARTICLE VI – COMMITTEES

Section 1. Standing Committees and/or Special Committees will be designated by the Chapter Chair to encompass the subject areas including but not limited to those listed below.

- | | | |
|------------------------|----------------|--------------|
| a. Airmarking | d. Membership | g. Scrapbook |
| b. Flying
Companion | e. Publicity | h. Sunshine |
| c. Flypaper | f. Scholarship | i. Website |

SECTION 2. The Chair of each standing committee shall be appointed annually by the Chapter Chair. Each appointed chair shall select committee members for her committees.

- SECTION 3. Each standing committee shall report to the Board of Directors its activities at least once annually or more frequently if directed by the Chair or the Board of Directors.
- SECTION 4. The Chapter Chair may appoint, within the administrative year, other special committees as may be desirable for the conduct of the business of the Chapter.
- SECTION 5. No committee shall obligate the Chapter or issue a public proclamation or policy news release without specific authorization from the Board of Directors.
- SECTION 6. Committees exist for the purpose of implementing the mission, vision, and goals of the Chapter and the Ninety-Nines, Inc. While it is expected that the leadership and membership of such committees will be members of the Chapter, the inclusion of non-members in some circumstances may be appropriate. However, the effective control of the Committee shall be retained by the Committee Chair.

ARTICLE VII FISCAL YEAR

The Fiscal Year of Alaska Chapter Ninety-Nines shall begin June 1 and end May 31 of the following year.

ARTICLE VIII DUES

- Section 1. Dues shall be the amount as set forth by the International Organization of Ninety-Nines, Inc.
- SECTION 2. The Board of Directors may establish additional Chapter dues for its members in accordance with the Standing Rules of The Ninety-Nines, International Organization of Women Pilots. Such dues are considered a voluntary donation and lack of payment thereof may not affect membership in The Ninety-Nines, Inc. or in the Chapter.

ARTICLE IX MEETINGS

Section 1. Time, Place, Notice:

- A. The Alaska Chapter-Ninety-Nines shall meet monthly. Place and time of the regularly scheduled monthly meeting or special meetings is to be determined and notice given in the monthly newsletter and/or electronically and/or on the Chapter website with seven days advance notice.
- B. The Board of Director's meetings shall be monthly and are open to any member who wishes to attend.

- C. A special meeting of the members may be called at any time by the Chair, a majority of the Board of Directors, or upon the written request of a quorum of the members. Meeting notice may be by mail and/or electronically.

Section 2. Quorum

- A. Ten per cent (10%) of the Alaska Chapter members shall constitute a quorum at General Membership meetings. The Chapter membership number will be determined by use of the online Directory on the date of the meeting.
- B. Three Directors shall constitute a quorum at all Board of Directors meetings.
- C. Voting, with proper notice, may be in person, via mail, e-mail, or facsimile.

ARTICLE X AMENDMENTS

Section 1. The Bylaws may be amended by any member in good standing at the Annual election meeting, provided that the resolution for amendment shall have been submitted to all members thirty (30) days prior to the Annual election meeting.

Section 2. To become effective any Bylaws amendment must receive a two-thirds vote of all Chapter members.

ARTICLE XI PARLIAMENTARY AUTHORITY

Roberts Rules of Order (latest revised edition) shall determine all parliamentary procedures that govern the conduct of all meetings of the membership and the Board of Directors.

The following provisions for small meetings shall be utilized at meetings when fifteen or fewer Chapter members are in attendance:

- Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
- There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
- Informal discussion of a subject is permitted while no motion is pending.
- The Chair need not rise while putting questions to vote.
- The Chair can speak in discussion without rising or leaving the chair. The Chair can make motions and may vote on all questions.

ARTICLE XII – DISSOLUTION OF THE CHAPTER

When necessary and/or when directed by the Ninety-Nines, Incorporated Board of Directors, the Chapter may be dissolved. In the event of the dissolution or final liquidation of the Chapter, after all liabilities and obligations have been paid, satisfied and discharged, or adequate provision made therefore, all remaining property and assets of the Chapter shall be conveyed, assigned and transferred to The Ninety-Nines, Inc. to administer according to the bylaws of the Ninety-Nines, Incorporated. Property and documents belonging to the Chapter, including minutes, bylaws, scrapbooks, photos, and other memorabilia shall be sent to Headquarters for placement in the Resource Center achieves.

ARTICLE XIII

The Bylaws of Alaska Chapter Ninety-Nines shall be subordinate to the Bylaws of the International Organization of Women Pilots, The Ninety-Nines, Inc.

CERTIFICATION OF BYLAWS

These bylaws were [] adopted [] amended [] revised by members of Alaska Chapter at a duly called meeting on _____ with a quorum present as prescribed by chapter bylaws.

The minutes of this meeting are on file with the chapter secretary.

Chair

Secretary

Date

